

BRILLIANT INSTITUTE OF ENGINEERING & TECHNOLOGY



(Sponsored by: Brilliant Grammar School Educational Society)

(Approved by AICTE, New Delhi, Affiliated to JNTU-Hyderabad)

Abdullapur(V), Abdullapurmet (M), R.R. Dist – 501505, Telangana, India

Website: www.b-iet.ac.in, e-mail: principal@b-iet.ac.in Contact No.: +919652929786

VISION

To develop systematic quality processes in the college for evolving enhancing and sustain excellence in its academic and administrative practices and to set benchmarks for their periodic evaluations.

MISSION

- To evolve as sustainable learning community resources and a leader in creating and disseminating knowledge.
- To establish and maintain partnerships with stakeholders for quality excellence.
- Support cultural and ethnic diversity in the student community.
- Academic excellence.

BRILLIANT INSTITUTE OF
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VII Stage, Abdullapurmet, R.R. Dist - 501505



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Website: www.b-iet.ac.in, e-mail: principal@b-iet.ac.in Contact No.: +919652929786**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

To improve the quality in the academic process and also as a pre accreditation exercise Internal Quality Assurance Cell (IQAC) was established in the academic year 2016-2017 at college. The objective of the cell is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution at all levels with the involvement of all stakeholders.

STRATEGIES**IQAC shall evolve mechanisms and procedures for:**

- ✓ Timely efficient and progressive performance of academic, administrative and financial tasks.
- ✓ The relevant and quality of academic and research programmers.
- ✓ Equitable access affordability or academic programmer for various section of society.
- ✓ Optimization and integration of modern methods of teaching and learning
- ✓ The creditability of evaluation procedures
- ✓ The adequacy, maintenance and proper allocation of support Structure and services
- ✓ Research sharing and networking with other institution in India.

FUNCTIONS**Some of the functions expected of the IQAC are:**

- ✓ Development and application of quality benchmarks/parameters for the various academic and administrative activities of the institutions
- ✓ Dissemination of information on the various quality parameters of higher education
- ✓ Organization of workshops, seminars on quality related themes and promotion of Quality Circles
- ✓ Documentation of the various programmers/activities leading to quality improvement
- ✓ Acting as A nodal agency of the institution for quality-related activities
- ✓ Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to UGC/AICTE/University etc based on the quality parameters.

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IQAC ACTIVITIES

Internal Quality Assurance Cell (IQAC) of the college gains paramount importance to ensure quality in all aspects. Therefore, IQAC activities play significant role in providing quality learning experience to students, enrichment of teaching satisfaction to faculty and staff

IQAC Activities are:

- ✓ Collecting feedback from all stake holders
- ✓ Staff on students' behavior (Yearly)
- ✓ Student on
 - Course Outcomes (COs) achieved through course end survey (Once a Semester)
 - Teaching Effectiveness (Twice a semester, once after three weeks of the Commencement of semester and another in the penultimate week of the
 - Services provided in academic section, administrative section, examination Section etc.

Conducting Academic Audit (Yearly)

- ✓ Departmental Assessment Committee (DA C) Minutes and Reports
- ✓ Minutes of the meeting of Course coordinator
- ✓ Quality TLP
 - Quality of Assignments
 - Quality of Question Papers
 - Profile of External examiners (Theory and Lab)
 - Quality of Teaching (Includes weekly reports on topics taught and impact on student performance)
 - Mentoring of Faculty by course coordinator /senior faculty (Group Head) and its Impact
 - Evaluation in Internal Examinations
 - Continuous Evaluation and its impact
 - Quality of Laboratory Manuals


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- Environmental Club
- Sports and Games
- Conducting Audit on Maintenance and Infrastructure facilities (Yearly)
 - ✓ Laboratories
 - ✓ Library facilities
 - ✓ Sports facilities
 - ✓ Transport facilities
 - ✓ Canteen
 - ✓ Classrooms
 - ✓ Examination Section
- ✓ Record Maintenance
- Last Three Years Answer Books (Internal)
- Last Three Years Question Papers (Internal and external)
- Internal Marks Sent to Affiliating University (JNTUH)
- University Laboratory Examination Answer Books (Last five Years)
- Marks award lists
- Student Attendance
 - ✓ Uploaded fortnightly
 - ✓ Semester wise for the last three years
 - ✓ Attendance registers of the last three years
- Campus Maintenance
- Stock Verification

Audit of

- ✓ Self-Appraisals of faculty and staff
- ✓ Faculty Publications
- ✓ Department News letters
- ✓ Quality of Course Files
- ✓ Lab records submitted by students
- ✓ Faculty Development Programs (FDPs) & training requirements
- ✓ Audit of FDPs conducted and their impact

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- ✓ Quality of Students' Projects
- ✓ Attendance registers maintained by faculty
- ✓ Industry - Institute - Interaction and its impact
- ✓ EDC activities conducted and their impact
- Center for Academic and Career Guidance (CACG)
 - ✓ CACG activities and their impact
- Center for Soft Skills Development (CSS D)
 - ✓ CSSD activities and their impact
- Center for Training and Placements (CTP)
 - ✓ CTP activities and their impact
- Mentoring Performed.
 - ✓ Mentor Reports and their impact
- Supplemental Skills Provided to Students
 - ✓ Student Development Programs (SDPs) in the form of workshops conducted and their impact
 - ✓ Employability Skills and their impact
 - ✓ NSS Activities and their impact on students' outlook
- Co-curricular and extra-curricular activities and their impact /
 - ✓ Professional bodies (ISTE, CSI, IETE. etc)
 - ✓ Coding Club
 - ✓ fine arts and cultural club
 - ✓ Photography club
 - ✓ Sports / games clubs

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Date: 05/09/2022

CIRCULAR

This is to inform to all the IQAC committee members that a meeting will be held on 08/09/2022 at 1:15 pm in conference room and all committee members should attend the meeting in IQAC board room to discuss all academic related activities without fail.

AGENDA:

1. Review of academic calendar and instructions.
2. Students and faculty time tables.
3. Course materials.
4. Modes of teaching.
5. Course files and quality of Cos.
6. Mentoring.
7. Lab. Manuals.
8. To Discuss about faculty feedback format on facilities.
9. To Discuss online classes and its requirements

Copy to all Committee Members.


IQAC Coordinator


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List of Committee Members.

1. Dr.Shaik Rusthum, Principal
2. Mr. M.Vinod Kumar, IQAC -Coordinator

All Heads of the Departments:

3. Mr.B.S.Rakesh Kumar Reddy (CE)
4. Mr.S.Papa Rao (EEE)
5. Dr.M.Nagarjuna (ME)
6. Mr.M.Vinod Kumar (ECE)
7. Dr.J.Reddeppa Reddy (CSE)
8. Dr.T.Kiran Kumar (H&S)
- 9.Mr.K.Venkateswara Reddy(MBA)

Professor:

- 10.Dr.M.Laxmana Rao (EEE)
- 11.Dr.M Rama Rao (ME)
- 12.Dr.Shiva Kumar (ECE)
13. Dr.Saravan Selvaraj (CSE)
- 14.Dr.N.Kumara Swamy (H&S)
- 15.Dr.A.Jyothi (MBA)

Employer

- 16.Mr.P.Naresh Reddy (Out Look)
17. Mr.E.Shyam (N Silica)
- 18.Mr.P.Pradeep Kumar(Yojana Associates)

Alumni Students

19. Mrs.T.Tejaswi Reddy
20. Mr.D.Chiranjivi
21. Mr.Y.Lokeswar Reddy
22. Mr.B.Akhila

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V.B. & Mdt. Abdullapurmet, R.R. Dist-501505, S.



DATE: 08.09.2022

Minutes of the Meeting

A meeting was held on 08.09.2022 in conference room at 1:15 pm and following are the resolutions were made:

AGENDA:

1. Review of academic calendar and instructions.
2. Students and faculty time tables.
3. Course materials.
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6. Mentoring.
7. Lab. manuals.
8. Discussed about faculty feedback format on facilities.

The following points were discussed in the meeting:

- ✓ Discussed to add some technical activities in departmental academic calendar.
- ✓ Suggested to prepare student and faculty time tables.
- ✓ Instructed to prepare the course. Materials of their respective course.
- ✓ Discussed to give interactive lecture methods such as video lectures, PPT's and industrial visits are adopted by faculty members.
- ✓ Suggested the quality course file and quality course outcomes preparations.
- ✓ Discussed the student mentoring system at department level focuses on all issues related to stay and growth of the individual student.
- ✓ Discussed about the lab manuals to add few practical which are not mentioned in curriculum.

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The following IQAC members attended the meeting.

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College Code: QA

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Date: 13/02/2023

CIRCULAR

This is to inform to all the IQAC committee members that a meeting will be held on 16/02/2023 at 1:15 pm in conference room and all committee members should attend the meeting in IQAC board room to discuss all academic related activities without fail.

AGENDA:

1. Review of academic calendar and instructions.
2. Students and faculty time tables.
3. Course materials.
4. Modes of teaching.
5. Course files and quality of Cos.
6. Mentoring.
7. Lab. Manuals.
8. To Discuss about faculty feedback format on facilities.
9. To Discuss online classes and its requirements

Copy to all Committee Members.

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IQAC Coordinator

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VIII & Md: Abdullapurmet, R.R.Dist-501505



DATE: 13.02.2023

Minutes of the Meeting

A meeting was held on 16.02.2023 in conference room at 1:15 pm and following are the resolutions were made:

AGENDA:

1. Review of academic calendar and instructions.
2. Students and faculty time tables.
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[Signature]
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